



Donnington and Muxton Parish Council

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To All Members of this Parish Council

6th June 2023

Dear Councillor,

You are summonsed to attend a meeting of the
Full Council on Monday 12th June 2023 at 7pm
At The Liz Clare Library, Donnington

AGENDA

23/06/26 Apologies: To accept the apologies of those unable to attend.

23/06/27 Declaration of Interest: To declare a personal or pecuniary interest in any item on the agenda.

23/06/28 Presentation of Local Council Award Scheme Certificate

To receive the Quality Gold Award Certificate from Councillor Rosemary Abbiss and letter of congratulations from The Rt Hon Mark Pritchard MP.

23/06/29 Co-option of Councillor

To consider candidates for Co-option onto this Parish Council as Councillor for The Humbers Ward and elect either by show of hands or secret ballot.

23/06/30 Public Session

There will be 15 minutes allowed for questions to the Chair from Members of the Public.

23/06/31 Minutes: To confirm the Minutes of the Annual Council Meeting held on 15th May 2023.

23/06/32 Matters Arising from Minutes

To enable Councillors to receive updated information of actions contained in the Minutes thereof.

23/06/33 Expenditure Transactions: To receive and accept the Expenditure Transactions for May 2023.

23/06/34 Income Received: To receive the income report for May 2023.

23/06/35 Bank Reconciliation: To receive the bank reconciliation as of 31st May 2023.

23/06/36 Financial Budget Comparisons: To receive the financial budget comparisons as at 31st May 2023.

23/06/37 Accounts and the Annual Return

a. Annual Return

To complete the Annual Governance Statement. (Page 4 of AGAR)* Please see the Explanation of assertions for each numbered point.

To confirm the Statement of Accounts. (Page 5 of AGAR) including reconciliation of boxes 7 and 8*

To receive the Annual Internal Audit Report. (Page 3 of AGAR)

To receive the Explanation of Variances.

b. Bank Reconciliation Details

To receive the Bank Reconciliation at 31st March 2023*

c. Internal Audit

To receive report from Internal Auditor, John Henry detailing internal audit visits.

d. End of Year Accounts

To receive and sign the Consolidated Balance Sheet. *

To receive the Income and Expenditure Financial Summary.

To receive the Financial Statement

* Chairman to complete and sign at the meeting.

23/06/38 Fruit Trees and Hedges

To consider planting fruit trees and hedges across Parish Council land for the public to enjoy using money from the Community Fund.

23/06/39 Overseas War Graves

To give permission to Michael Rowe to use the Donnington and Muxton Parish Council name whilst visiting the graves overseas on any tribute on the graves of the two men who gave their lives (one from Muxton and one from The Humbers). It is hoped to do the same for those from Donnington over the coming years.

23/06/40 War Memorial Donnington

To consider an offer for a 10-year maintenance licence for the Donnington War Memorial as Telford & Wrekin Council is not willing to sell this asset to the Parish Council or, to leave it as the responsibility of the Borough Council.

22/06/41 Dog Agility Spaces

To consider installing dog agility equipment on Parish land for the use of dog owners and also allowing commercial dog trainers to use the land for training purposes and generate income for the Parish Council.

23/06/42 Parking Fieldhouse Drive Shops

Due to the limited parking spaces on Fieldhouse Drive by the shops, Councillors are asked to support increasing the parking provision at this location and contact the Borough Council's Highway Department to progress this initiative.

23/06/43 Multi-Use Games Area (MUGA) adjacent Ryder Drive, Muxton

To consider writing to Telford & Wrekin Council requesting that the missing equipment and flooding issues at the MUGA are replaced and addressed as it is starting to look unkempt.

23/06/44 Planters Muxton War Memorial

To consider a budget to provide and maintain perennials at the planters at Muxton War Memorial and add bark to suppress the weeds.

23/06/45 Parking Issues Muxton Primary School

To receive an update on how Telford & Wrekin Council proposes to fund the additional parking bays at Muxton Primary School.

23/06/46 Granville Country Park

To receive an update on the refurbishment of Granville Country Park Play Area.

23/06/47 Agenda Items for the Next Council Meeting

To ask Councillors if they have any items for discussion which they wish to have placed on the agenda for the next Council meeting.

22/06/48 Date of next meeting

To inform Councillors that the next Council meeting will be held on Monday 10th July 2023 at Donnington Community Hub, St Matthew's Road, Donnington commencing at 7pm



Ralph L Morgan
Clerk to the Parish Council



EMPLOYER RECOGNITION SCHEME

BRONZE AWARD

Proudly supporting those who serve.